



## Science and Discovery Center 2024 Summer Camp Registration Form

Fill out one registration form per camper. Complete both sides before you submit the form.

Student Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_

Nickname: \_\_\_\_\_ Gender: M F Birthdate: \_\_\_\_\_

Age: \_\_\_\_\_ Grade Entering in 2024-2025 School Year: \_\_\_\_\_

Parent/Guardian Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ Member: Y / N

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

<b>Camp Hours</b> Full Day: 8:30AM - 3PM	<b>Wrap Around Care</b> 8 - 8:30AM and 3-5PM
<b>Camp Fees (supply fee included)</b> Full Day: \$220 /week Members - \$205 Late Pick Up Fee - \$25/day if not prearranged Wrap Around Care - \$50/week Parent must schedule at time of registration!	<b>\$50 non-refundable deposit</b> to hold spot & balance due the Tuesday before the camp week. Deposits are non-transferable between weeks. Week 1 fees due 5/21/24

Camp Dates	Camp Title	Full Day	Wrap Around Care	Total Camp Fees	Amt Paid	Date
May 28-May 31	Blast Off into Summer					
*No camp on Monday since it is Memorial Day Camp fee for this week is \$176 or \$164 for Members						
June 3-7	Bugs, Critters, & Litters					
June 10-14	Wizards, Spells, & Fairy Tales					
June 17-21	Icky, Sticky, & Weird Science					
June 24-28	Krazy, Kooky, & Kolorful					
July 1-5	NO CAMP					
July 8-12	Life on the Farm					
July 15-19	EMERGENCY					
July 22-26	Diggin' Dinosaurs					
July 29-Aug 2	Pirates & Mermaids and Under the Sea					

Payment for camp can be mailed to address on page 2, dropped off at the center in the drop box located next to the train, paid through Venmo at [www.venmo.com/Science-Discovery](http://www.venmo.com/Science-Discovery) or by credit card. For remote credit card payments, the attached form must be completed and emailed with registration forms to [sdc@sdcnwfl.org](mailto:sdc@sdcnwfl.org). No credit cards will be accepted over the phone. If you need to pay by cash, you can do so during business hours, Tuesday-Saturday, from 10AM-4PM.

**Emergency Contact and Pick-up Information:** An individual **must** be on this list to pick up your child.

Name	Relationship to Child	Allowed to Pick Up Child (yes or no)	Contact Phone Number

**Additional Information:** *To be answered by parent or legal guardian.*

**Explanation if answered yes:**

Does the child have allergies? . . . . .	___ Yes ___ No	
Does the child require any regular medications?. . . . .	___ Yes ___ No	
Are there any activities or exercises the child may not do?	___ Yes ___ No	
Are there any physical disabilities or chronic conditions?	___ Yes ___ No	
Are there any emotional or behavior disorders? . . . .	___ Yes ___ No	

**Release Statement**

I, the undersigned, do hereby give my full consent for the above named persons, including minor(s) to participate in the Science & Discovery Center’s programs. I agree to hold harmless the Science & Discovery Center and its officers, employees, volunteers and agents. Should any accident occur requiring medical care for my child, I give full consent to the providing of such care by a licensed physician. If my child should become a disciplinary problem in the opinion of the group leader, and by doing so seriously affect the quality of the trip or program for the other participants, I agree to pick up my child at a place designated by the representative of the Science & Discovery Center, however inconvenient that may be. I acknowledge that depending on the type of program, other releases may be required. Further, I hereby grant full permission to any and all foregoing to use photographs, videotapes, motion pictures, recording and any other records of this event for any purpose whatsoever.

I have received or reviewed the 2024 Science and Discovery Center Summer Camp Policies and Procedures. These procedures can be obtained upon request and will be listed on the SDC website. I understand that compliance with these policies and procedures is mandatory.

**In the case of a positive COVID test, the camper can return after 5 days from positive test.**

\_\_\_\_\_  
Signature of Parent or Legal Guardian and/or Adult Registrant

\_\_\_\_\_  
Date

\*Science & Discovery Center is a 501(c)(3) tax-exempt organization.  
Tax ID number: 59-1540948

**Send completed form to:**  
**Science & Discovery Center**  
**308 Airport Road**  
**Panama City, FL 32405**  
**sdc@sdcnwfl.org**  
**Phone: 850-769-6128**  
[www.scienceanddiscoverycenter.org](http://www.scienceanddiscoverycenter.org)





## 2024 Science and Discovery Center (SDC) Summer Camp Policies and Procedures – Parent Information

### *Discover the Wonderful World of Science!*

The SDC is a place where traditions & fun come together. Campers have the opportunity to enjoy exciting science experiments and programs while taking a hands-on approach to self-discovery and teacher-guided activities. Our goal is to offer challenging and fun exploration and is founded on experimental learning and STEM (Science, Technology, Engineering and Mathematics) standards. We take STEM a step further and make it STEAM, adding Art into the mix to include creativity.

**Application, Fees & Refunds** - At the time of registration you will need to submit the completed registration form. The information on this form is necessary for the care and safety of your camper.

**A \$50 deposit is due at the time of registration to reserve your camper's spot. Payment in full is due by close of business the Tuesday prior to the camp week to guarantee your camper's spot. On Wednesday of the week prior, all campers with unpaid balances will be dropped from the camp roll. There is a \$30 charge for all returned checks.**

Refunds on fees are given only for certified medical reasons on a pro-rated basis. To request a refund, please submit a doctor's note within one week of your child's absence. Refunds will be determined on an individual basis by the Executive Director. There are no refunds for deposits, late arrivals, homesickness, or any child removed for disciplinary reasons.

**Changing/Canceling Sessions** - Should it be necessary for you to change or cancel your child's session, you must submit the changes in writing as soon as possible. All fees, minus the \$50 deposit, can be transferred to a different week, provided there is an opening. NO FEES will be refunded or transferred within two weeks of the start of your registered camp.

**Keeping Camp Informed** – To ensure the safety and comfort of your child, please keep us informed of any changes to contact information and any changes in your child's life that could affect his or her time at camp.

**Camper Ages** - While we firmly believe in younger and older children learning together, our camping programs are divided into age/grade levels that help us ensure your child's experience is age appropriate. After the 3PM dismissal, the pre-k and big kid groups may be combined, depending on headcount with the remaining wrap-around campers.

**What to Bring** - The following items are **essential** for your camper everyday:  
Morning Snack – Lunch – Afternoon snack – Water bottle – Closed-toe shoes – Change of clothes (pre-k only)  
**Please mark all items with your child's name.** The SDC is not responsible for lost items.

**Pre-K Campers** – our 4- and 5-year-old campers are required to have rest time. Please include a blanket and small animal to snuggle. We also require 2 snacks and a healthy lunch, with a refillable child-friendly water bottle. Please dress them comfortably in clothing the child can independently handle in the restroom.

We request that parents refrain from purchasing your child(ren) fast food lunches and dropping them off at the museum. **Please make sure you check to see if there is a daily note home to parents.**

**PLEASE DO NOT SEND THE FOLLOWING** - Cell Phones, electronic games, MP3 players, valuables, pets, or gifts. These items will be held by staff and returned after camp. Campers arriving in possession of the following items may be dismissed from camp immediately: weapons (including pocket knives), tobacco, alcohol, or drugs.

#### **Drop Off and Pick Up**

Science Camp operates from 8:30 am to 3:00 pm daily.

- Wrap-Around Care: 8:00 a.m. – 8:30 a.m.
- Morning Drop Off: 8:20 a.m. – 8:30 a.m.  
(without wrap-around, campers can't arrive before 8:20 a.m.)
- Pick Up: By 3:00 p.m.
- Wrap-Around Care: 3:00 p.m. – 5:00 p.m.

**Wrap-Around Care** - You may choose to sign your camper up for wrap-around care that is available from 8-8:30 a.m. and again from 3-5:00 p.m. The wrap-around cost is \$50/week. **You must indicate this ahead of time so we may staff accordingly.**

**Pick-ups after 3PM or 5PM, depending on your schedule, will be considered late and will cause a \$25 late fee to be added to your account and must be paid for your child to continue to come to camp. If late pick-ups are prearranged and paid for ahead of time, you can avoid these late charges.**



For drop off and pick up, parents will not come into the center. For drop off, parents will walk their camper to the front door and release them to the teacher at the door. Campers should be prepared to carry their lunch box/backpack on their own.

For pick-up parents will come to the door with their tags. Other than the wrap-around campers, we will assume all parents will be there for pick-up at 3PM, which is when camp concludes. If you see that you will not be there at 3PM, please let us know so we don't bring the camper up from the camp room unnecessarily. Each parent will be given (2) camper tags with your camper's name that you will show for pick-up. If you do not have your card available, please be prepared to come to the door with your driver's license so we can verify proper authority. This will happen after the normal 3PM pick-up is complete. For campers that are being picked up during wrap-around, from 3-5PM, you can come to the door with your tag when you arrive, and we will get the camper heading that way. For all pick-ups, the camper tag will be verified. Individuals who are not on the authorized pick-up list **will not be allowed to remove the camper from the property**. Please watch your speed in the parking lot as there will be many campers onsite.

**Severe Weather Policy** - Under severe thunderstorm and tornado warnings, the staff will bring campers to a secure location. Campers will remain under shelter and transportation will be suspended until all weather warnings have expired.

**Visitors and Telephone Calls** – To ensure uninterrupted learning, we do not permit phone calls and visits to campers unless there is a family emergency. Parents will be contacted in case of any problems or emergencies.

### **Behavioral & Dismissal Policy**

The SDC expects each camper to respect themselves and everyone in camp, as well as the facilities. While the SDC is a very positive place, behavior problems do arise from time to time with our campers. Our staff is trained to handle a variety of behavioral challenges. Camp has established two classifications of unacceptable behavior for our campers and appropriate systems for dealing with each. Our intention is to inform parents of these policies. Staff will go over the rules on a daily basis with the campers. **\*\*\*We reserve the right to dismiss campers from the program without warning.**

**Class 1 - General disruptive behavior:** This includes, but is not limited to profanity, verbal abuse, and a generally uncooperative attitude. Class 1 discipline issues will be dealt with in the following manner:

1 - The instructor will have a discussion with their Camper and try to modify behavior; 2 - If the problem persists, management will be brought in to help with the process. At this point, we will contact parents and work jointly to help the camper modify behavior; 3 - If the above attempts fail to correct the behavior, the parents will be contacted again, and the camper may be dismissed from the program.

**Class 2 – Dangerous and overly disruptive behavior:** This includes, but is not limited to theft, damage of property, assault of any kind, flight risk, possession of weapons, alcohol, illegal drugs or tobacco products, or continual group disruption. Please note that Science & Discovery Center has a —zero tolerance policy concerning violence and bullying.

Any camper deemed to have a Class 2 behavior issue will be brought directly to the attention of management. Parents of children involved in Class 2 behavior issues will be contacted immediately. This may result in the immediate dismissal from Camp. No refunds will be issued for behavior dismissals.

**\*\*\*Please review the rules of camp with your children prior to their first day attending camp.**

### **When We Will Call Home**

We will contact you for the following reasons while your child is at camp.

- has received an injury to the head
- not feeling well
- has a temperature above 100°
- is having difficulty feeling comfortable; we would like your assistance with ideas since you know your child best
- in the event of behavior issues (see Behavioral and Dismissal Policy)

**Please do not hesitate to give us a call if you have any questions or concerns about our camp policies. Please remember that these policies have been developed to keep our campers safe and to ensure that their camp experience is positive and enjoyable.**

Science & Discovery Center of Northwest Florida  
308 Airport Road  
Panama City, FL 32405  
850-769-6128  
[www.scienceanddiscoverycenter.org](http://www.scienceanddiscoverycenter.org)





### Summer Camp Credit Card Payment Designation

Camper Name	_____		
Cardholder Name	_____	Relationship to camper	_____
Card Number	_____	3/4 Digit Code	_____
Expiration Date	_____	Zip Code	_____

Please notate what fees you are giving permission to process payment for. You can pay the deposit or the full amount for each week, also indicating the elected wrap around care. Deposits for all weeks selected will be processed the day form is received to hold the spot and they are non-refundable. The remaining weekly balance will be processed the Tuesday prior to your camp week, as indicated below, unless you request the full payment be processed at registration. **If you want to pay the full balance at initial registration, check the last box!**

If the registration form is noted that the camper is a member, the membership will be confirmed and processed at the member rate. If the membership is not valid, the camp fees will be processed at the non-member rate.

I fully understand the payment process and agree to have my summer camp payments processed on the credit card above. The agreement can only be adjusted by sending an email to michelle.smith@sdcnwfl.org. You will receive a confirmation of requested changes.

<b>Week 1-May 28-31</b>	
<b>Blast off into Summer</b>	
Dep/\$50	<input type="checkbox"/>
Camp Fee (to be proc 5/21)	<input type="checkbox"/>
Wrap Around (\$50/week)	<input type="checkbox"/>
Process Full Amount at registration	<input type="checkbox"/>

<b>Week 2-June 3-7</b>	
<b>Bugs, Critters, &amp; Litters</b>	
Dep/\$50	<input type="checkbox"/>
Camp Fee (to be proc 5/28)	<input type="checkbox"/>
Wrap Around (\$50/week)	<input type="checkbox"/>
Process Full Amount at registration	<input type="checkbox"/>

<b>Week 3-June 10-14</b>	
<b>Wizards, Spells, &amp; Fairy Tales</b>	
Dep/\$50	<input type="checkbox"/>
Camp Fee (to be proc 6/4)	<input type="checkbox"/>
Wrap Around (\$50/week)	<input type="checkbox"/>
Process Full Amount at registration	<input type="checkbox"/>

\*\*If you are not comfortable setting up all camp payments initially and prefer to make deposits only, you can complete this form for the deposits and send an email to the email address noted each week requesting that payment be processed with the card on file. Due dates and late fees will still apply. Credit card payments can not be called in. The form must be completed or the card presented in person.

<b>Week 4-June 17-21</b>	
<b>Icky, Sticky, &amp; Weird Science</b>	
Dep/\$50	<input type="checkbox"/>
Camp Fee (to be proc 6/11)	<input type="checkbox"/>
Wrap Around (\$50/week)	<input type="checkbox"/>
Process Full Amount at registration	<input type="checkbox"/>

<b>Week 5-June 24-28</b>	
<b>Krazy, Kooky, &amp; Kolorful</b>	
Dep/\$50	<input type="checkbox"/>
Camp Fee (to be proc 6/18)	<input type="checkbox"/>
Wrap Around (\$50/week)	<input type="checkbox"/>
Process Full Amount at registration	<input type="checkbox"/>

<b>Week 6-July 8-12</b>	
<b>Life on the Farm</b>	
Dep/\$50	<input type="checkbox"/>
Camp Fee (to be proc 7/2)	<input type="checkbox"/>
Wrap Around (\$50/week)	<input type="checkbox"/>
Process Full Amount at registration	<input type="checkbox"/>

<b>Week 7-July 15-19</b>	
<b>EMERGENCY</b>	
Dep/\$50	<input type="checkbox"/>
Camp Fee (to be proc 7/9)	<input type="checkbox"/>
Wrap Around (\$50/week)	<input type="checkbox"/>
Process Full Amount at registration	<input type="checkbox"/>

<b>Week 8-July 22-26</b>	
<b>Diggin' Dinosaurs</b>	
Dep/\$50	<input type="checkbox"/>
Camp Fee (to be proc 7/16)	<input type="checkbox"/>
Wrap Around (\$50/week)	<input type="checkbox"/>
Process Full Amount at registration	<input type="checkbox"/>

<b>Week 9-July 29-Aug 2</b>	
<b>Pirates, Mermaids Under the Sea</b>	
Dep/\$50	<input type="checkbox"/>
Camp Fee (to be proc 7/23)	<input type="checkbox"/>
Wrap Around (\$50/week)	<input type="checkbox"/>
Process Full Amount at registration	<input type="checkbox"/>

I have read and agree to the 2024 Science and Discovery Center Summer Camp Policies and Procedures, in relation to how payments are handled.

\_\_\_\_\_  
Cardholder Signature

\_\_\_\_\_  
Date