

Science and Discovery Center of Northwest Florida Birthday Party Policy and Registration

Party Date: _____

Today's Date: _____

Check party selection and complete your full line of choice and all highlighted areas.

	<input type="checkbox"/> 11AM-1PM Themed Party <input type="checkbox"/> 15 children <input type="checkbox"/> 25 children	<input type="checkbox"/> Farmhouse <input type="checkbox"/> Mad Scientist <input type="checkbox"/> Dino Dig <input type="checkbox"/> Reptiles <input type="checkbox"/> Princess <input type="checkbox"/> Toy Story <input type="checkbox"/> Superhero Boy <input type="checkbox"/> Superhero Girl <input type="checkbox"/> Fairy Houses <input type="checkbox"/> Construction <input type="checkbox"/> Paw Patrol <input type="checkbox"/> Pirate	
	<input type="checkbox"/> 11AM-1PM DIY Party <input type="checkbox"/> 15 children <input type="checkbox"/> 25 children		
	<input type="checkbox"/> 2-4PM DIY Party <input type="checkbox"/> 15 children <input type="checkbox"/> 25 children		
	<input type="checkbox"/> Sunday Private Party 130-4PM No other selection required		

Sunday parties can arrive at 12:45PM to decorate. All other parties may arrive 30 minutes prior to party time to decorate.

Birthday Child's Name: _____ Sex: M / F Age on Birthday: _____
 Parent/Guardian: _____ Phone: _____
 Address: _____ City: _____ State: _____ Zip: _____
 EMAIL: _____ Member: Yes / No Approximate # of guests: (children) _____

Science and Discovery Center Birthday Party Policy: *Please read the following birthday policies and sign.*

Deposits and Payments: A \$100 reservation/security deposit is required to secure your reservation. The deposit will be held and reimbursed within 2 business days of the event, assuming there are no damages or outstanding fees. **The party fee is due one week prior to the event. For all party reservations not PAID IN FULL by the Wednesday preceding the event, a \$35 late payment fee will be charged.** We accept cash, check or credit cards (Visa, MasterCard, American Express and Discover). There is a \$35.00 fee for any returned checks.

Cancellations and Refunds: Cancellations must be made (2) weeks prior to party date for refund to be issued. A refund of the full amount minus a \$50 cancellation fee will be processed and mailed via check to the address listed on form. If you need to reschedule due to illness or emergency, we will gladly offer an alternative party date.

Liability for Damages: We want the children to have a good time but have some necessary rules to follow.

- | | |
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| <ul style="list-style-type: none"> All food and drinks are to be kept in the party room and are not allowed in the exhibit areas. If food and/or drink is found in museum, deposit will be forfeited. Disrespect to staff members or museum property will not be tolerated and will result in forfeiting your deposit. No glitter or confetti decorations allowed! | <ul style="list-style-type: none"> We require that adults supervise the children at all times. No tape or staples used on walls. There are hooks already on the wall to hang banners, that should not be removed. If areas are left in disarray or party times are not adhered to, you risk the possibility of forfeiting your deposit. |
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DIY and Theme Party - You have the party room for a total of 2 hours, for your allotted time only. You may arrive 30 minutes early to set-up. The party area must be cleared out by the end time of your party. Remaining in the party room beyond your allotted time will result in forfeiting your deposit. **DIY parties responsible for set-up & all parties responsible clean up!**

Private Party - You have the party room from 1:30-4PM. You may arrive at 12:45PM to allow for set-up. The party area must be cleared out by the end time of your party. Additional time in party room is not an option without prior request and approval. **Private Party responsible for set-up and clean up!**

I have read and understand the Birthday Party Policy. By signing below, I agree to abide by the above.

Parent/ Guardian Signature: _____ Date: _____

OFFICE USE ONLY

Payment Information:

\$ _____ Do-It-Yourself Party \$300 or \$350
 \$ _____ Theme Party \$350 or \$400
 \$ _____ Private Museum Party \$500
 \$ _____ 10% Member Discount (Theme Party Only)
 \$ _____ Add-Ons
 \$ _____ Party Totals. Deposit Refunded Date

Clean Up party tasks

- Area clean of trash & food, including decorations brought in
- No tape, staples or damage to walls
- Tables and chairs wiped down
- Area swept
- No SDC provided decorations taken
- Tables & chairs returned to original position
- Out of party area at end of designated party time

Thank you for choosing the Science and Discovery Center of Northwest Florida for your birthday experience!



**Science &
Discovery
Center**
of Northwest Florida

“Explore Your World”

Make your **BirthDay Party** an adventure with us!

The DIY Party \$300.00 (15) or \$350.00 (25)

Saturday, 11:00 a.m. to 1:00 p.m. or 2:00 p.m. to 4:00 p.m.

Includes up to 15 children or 25 children; Additional guests will incur a \$8 per person fee.

- Party room from 11AM-1PM OR 2-4PM with tables and chairs

Theme Party \$350.00 (15) or \$400.00 (25)

Choose a theme:

Farmhouse • Mad Scientist • Dino Dig • Reptiles • Princess • Fairy Houses
Superhero Girl/Boy • Paw Patrol • Toy Story • Pirate • Construction

Saturday, 11:00 a.m. to 1:00 p.m.

Includes up to 15 children or 25 children; Additional guests will incur an \$8 per person fee.

- Party room from 11AM-1PM with tables and chairs
- Set-up
- Paper products- plates, cups, napkins, tablecloths and forks

Private Museum Party \$500.00

Sunday 1:30 p.m. - 4:00 p.m.

Museum open only to you and your guests

Includes up to 25 children and 25 adults

All parties are responsible for cleaning up party area – trash to cans, no food/drink on floor.

Add-on - Reptiles Up-Close - \$75 – If you would like to add a 30 minute up-close session with our Reptile Specialist and our critters, you can request this add-on for Saturday parties only.

***10% Discount for Circle of Discovery Members on Theme Parties only**

Price quoted is for the party time booked.

Remaining in the party room beyond your allotted time will result in a forfeiture of deposit.

****Parties are now available on weekdays too!**